



**Infidea**

Connecting People



**CORPORATE**  
TRAINING



**Keynote  
Speaking**

**Management  
Consulting**

**Management  
Development  
Workshops**



# About Infidea

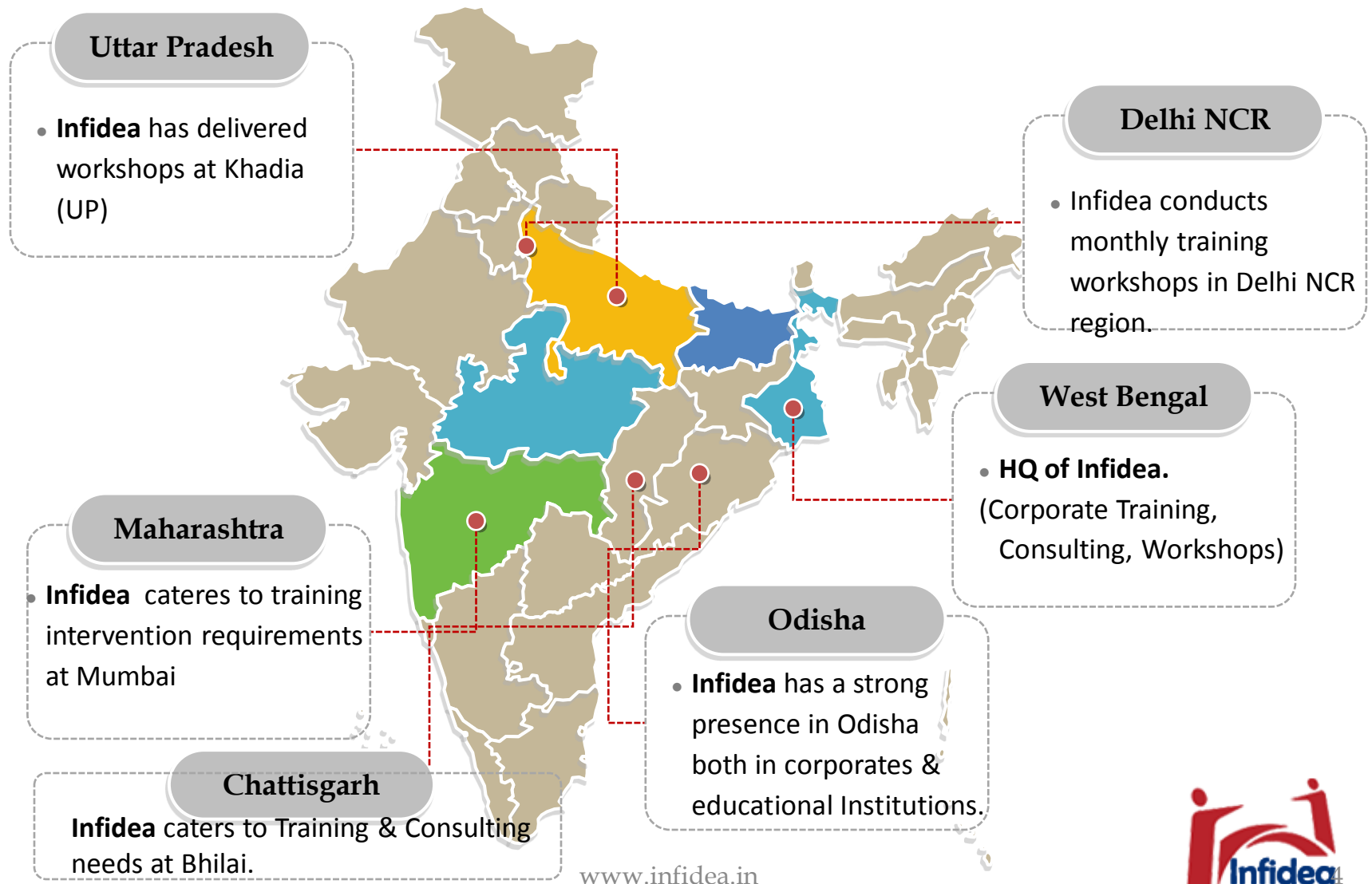
- Infidea is a leading training service provider in India engaged in Corporate Training, Management Consulting , Key-Note speaking, Management Development Workshops including workshops on Stress Management through Yoga and on Technical topics like Advanced Excel, etc.
- Infidea operates in various industry sectors like Information Technology, Consulting, Power, Manufacturing, Banking & Finance, FMCG, Telecom and Education.
- ▶ We help our clients in business improvements through capability building, people development and innovative processes and application of ideas.
- ▶ Our recommendations are realistic and practical, and oriented towards applicability for better results.





# Corporate Clients



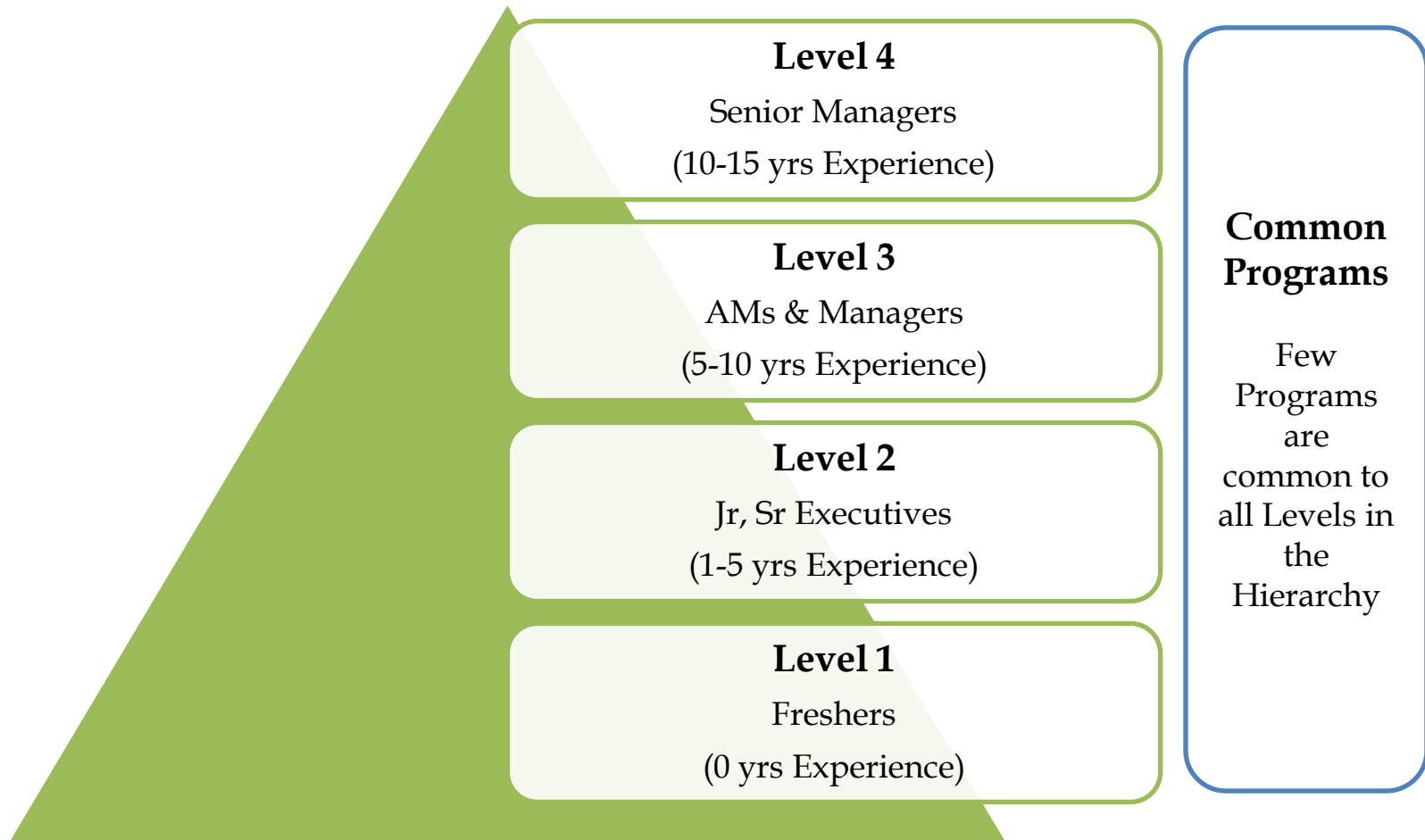
# Training Footprints



# Overseas Govt. Projects (2017)

-  Royal Govt. Of Bhutan : AADHAR 2017 – For officials from Ministry Of Cultural Affairs on the “Unique Identification” process in India.
-  Royal Govt. Of Bhutan : Customer Service Excellence – For immigration officers from Govt. Of Bhutan on handling travelers at different levels.

# The 4 Levels



# Level 1 : Freshers

## Competencies

- Adaptability
- Professionalism
- Communication: Open
- Communication: Oral and Written
- Continuous Learning

## Learning Programs

- The Professional - Joining the Corporate World
  - ~Transitioning from College to Corporate
  - ~Values & Ethics
  - ~Business Etiquette
- ~Communication at Work
- ~Professional Qualities

# Level 2 : Jr./Sr. Executives

## Competencies

- Attention to Detail
- Collaboration
- Communication: Open
- Communication: Oral and Written
- Continuous Learning
- Diversity
- Initiative
- Planning and Organizing
- Time Management
- Problem Solving
- Professionalism
- Reliability

## Learning Programs

- Fundamentals of Business Etiquette
- Basics of Business Writing
- Problem Solving & Decision Making (Basic)
- Communication Skills (Basic)
- Listening Skills
- The “Wow” Customer Service
- Selling Skills – A Long-Term Approach
- Effective Time Management
- Teamwork for Team Members
- Fundamentals of Presentation Skills



# Level 3 : AM s & Managers

## Competencies

- Communication: Open
- Problem Solving
- Decision Making
- Negotiation
- Crisis Management
- Team Building
- Team Leadership
- Collaboration
- Drive for Results
- Planning and Organizing
- Time Management
- Innovation

## Learning Programs

- Powerful Communication (Advanced)
- Team Building for Team Leaders
- Powerful Presentations - Influencing & Convincing
- How to Negotiate Effectively
- Drive for Results – Mission, Driving Force, Energizing, Self-Motivation
- Time Management for Managers
- Problem Solving & Decision Making through Six Thinking Hats (Advanced)
- The Spark – Creativity & Innovation

# Level 4 : Senior Managers

## Competencies

- Strategic / Change Leadership
- Coaching
- Collaborative Leadership
- Conflict Management
- Negotiation
- Influence

## Learning Programs

- Leadership at the Strategic Level
- Fundamentals of Leadership & Styles
- Leading to Build Collaboration
- Coaching To Build Performers
- Managing Conflicts as a Leader
- Leading as a Negotiator & Influencer

# Management Development Workshops

- Conducted on various topics which are selected keeping in mind the demand of the present day corporate world.
- Popular among corporate houses who could nominate maximum number of participants without a strain on the training budget.
- Aim is to engage a larger cross section of the audience across industries and geographical spread.
- The ideas and methodology makes our program not only lively, practical and memorable but also highly effective and productive.



# Testimonials.....

## **S. Akilan (Chief Manager & Principal) – National Insurance Company Limited**

We would like to express our sincere appreciation for the training services provided by Infidea to our officials from across the country. Your performance made a great impression not only on me but on the participants too. Highly appreciate your efforts to understand the need of our organization's requirement in the training of its officials.

The execution itself has been very well thought of and dynamic, full of positive energy and last but not the least involving every person in the room.

## **Dipanjnan Ganguly (GM – HR & Admin) – The Infinity Group**

I had personally attended the leadership program of Infidea and found the content to be quite different from the other leadership programs that I had attended. Infidea's program focused on the leadership philosophies of our armed forces and how the techniques could be replicated in a corporate. The fact that the program was delivered by a retired army colonel made the package even more attractive.

## **Bandana Khanna (Deputy General Manager - HR) – Larsen & Toubro**

The feedback was extremely positive from all involved, it was a great event and came together well.

# Testimonials (contd.....)

**Vineeta Banerjee (Sr. Manager - HR & Admin) - The Astor**

Infidea's Public Workshops are a platter of quality programs offered at a competitive rate which enables us to nominate our employees for different workshops conducted on a wide range of subjects.

**Partha Mitra (Asst. General Manager) -- NABARD**

The session was extremely enriching. The case studies discussed & the hands on experience that the participants (DDMs) witnessed were really beneficial for their overall development.

**Dr. Banani Basu (Asst. Professor) - National Institute of Technology - Silchar**

I would like to congratulate Infidea for coming up with a workshop on "Women Safety" which is a burning social issue and requires attention from various section of the society. The workshop was well crafted with takeaways for both MEN & WOMEN.

# Contact Us



We would be happy to be your  
People Development Partner

## **Infidea**

**Phone:** +91 (033) 2265 0594  
+91 9932159318,  
+91 9903407569

**Email:** [contact@infidea.in](mailto:contact@infidea.in)

**Website:** [www.infidea.in](http://www.infidea.in)